**Section 4(1)(b)(iii) of RTI Act 2005**

**Procedure followed in decision making process**

**Patient Care**

*Diagram showing the process of patient care, starting with the patient at the registration counter, visiting the doctor’s room, and following the necessary medical advice or admission advice with subsequent steps.*

- Registration Counter for making OPD card
- Visits Doctor’s Room for consultation & treatment
- Necessary Medical Advice only
  - Or
  - Advice to visit laboratory or radiology deptt for investigations, if advised (same day or the next day)
- Admission Counter for getting admission papers
- Goes to ward for admission
- Pharmacy for collecting prescribed medicine
- Injection Room for getting injections as prescribed
- To come again on next visit as advised for follow up if needed
Establishment/HR Matters:

Medical Superintendent (if required)

Dy. Medical Superintendent/Head of Office

Office Superintendent

Dealing Asstt/HC/UDC/LDC
Financial Matters:

Medical Superintendent (if required as per GFR)

Dy. Medical Superintendent/Head of Office

Accounts Officer

Concerned HoD/Branch Incharge

Concerned Dealing Assistant